

Information on the Rights of the Data Subject

Pursuant to Act No. 18/2018 Coll. on the Protection of Personal Data (hereinafter referred to as the "Act") and pursuant to Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the Protection of Natural Persons with Regard to the Processing of Personal Data and on the Free Movement of Such Data and repealing Directive 95/46/EC (General Data Protection Regulation) (hereinafter referred to as the "Regulation")

I.

Right to Information (Section 19 of the Act; Article 13 of the Regulation)

In order to fulfil the information obligation of the Controller, which corresponds to the Data Subject's right to information, the Controller shall provide the Data Subject with the following information in accordance with the provisions of Section 19 of the Act and Article 13 of the Regulation:

(i) Identification and contact details of the Controller:

Companies belonging to the AXIS REAL - real estate:

Axis real, spol. s r.o.

Bosákova 5/A, 851 04 Bratislava

BIN:: 35 851 317

Company registered in the Commercial Register maintained by the District Court in Bratislava III, Section: Sro,File No.: 28147/B

Axis real Bratislava, spol. s r.o.

Bosákova 5/A, 851 04 Bratislava

BIN:: 36 652 911

Company registered in the Commercial Register maintained by the District Court in Bratislava III, Section: Sro,File No.: 41459/B

Axis Real Estate, s.r.o.

Bosákova 5/A, 851 04 Bratislava

BIN:: 44 257 295

Company registered in the Commercial Register maintained by the District Court in Bratislava III, Section: Sro,File No.: 53351/B

Phone: 0948 100 222

E-mail: axisreal@axisreal.sk

(hereinafter referred to as the „Controller“)

(ii) Purpose of the processing of the Data Subject's personal data by the Controller:

- **conclusion of Purchase Contract, Tenancy Agreement, Intermediation Agreement, Deposit Payment Agreement, preparation of the Handover Protocol, Application for Ownership Title Registration, Information, instruction and consent of the consumer in respect of distance or off-premises contracts**, in particular, preparation of the conclusion of the relevant agreement, keeping record of the agreement and related documents, including any changes thereto in the internal system of the Controller, performance of agreement and control of its performance by the Data Subject, handling of claims and complaints, recovery of claims arising in connection with the non-performance of the agreement - the legal basis for the processing of personal data for this purpose is the provision of Article 6 Section 1(b) of the Regulation, i.e. the performance of the relevant agreement,
- **Bookkeeping and preparation of accounting documents**, in particular, administration and invoicing of services provided on the contractual basis, processing of accounting, tax documents and invoices - the legal basis for the processing of personal data for this purpose is the provision of Article Section 6 Section 1(c) of the Regulation, i.e. the fulfilment of obligations under special regulations, in particular Act No. 431/2002 Coll. on Accounting, as amended, Act No. 222/2004 Coll. on Value Added Tax, as amended,
- **Keeping records of correspondence and registry management**, i.e. keeping records of and managing postal items, correspondence delivered and sent from and received to the electronic mailbox and keeping records of and archiving contracts, accounting, tax and related documents in the internal systems of the Controller - the legal basis for processing your personal data for this purpose is

the provision of Art. 6 Section 1) (c) of the Regulation, i.e. the fulfilment of our legal obligation under specific regulations, in particular under the Act on Accounting and Act No. 395/2002 Coll. on Archives and Registries and on Amendment and Supplementation of Certain Acts.

- (iii) We will keep your personal data for the term necessary to fulfil the defined purposes of personal data processing, but not more than for the duration of the relevant contract or the settlement of mutual obligations arising therefrom. Invoices and other tax and accounting documents are kept in accordance with the relevant legislation for ten (10) years after the year to which they relate. After this period, your personal data will be deleted.
- (iv) We need your personal data, and if you fail to provide it, we will not be able to enter into a contractual relationship with you, as it is an essential element of the contracts concluded between you and our company under Act No. 40/1964 Coll., Civil Code, as amended, and Act No. 513/1991 Coll., Commercial Code, as amended. As a consequence, we will not be able to provide you with the real estate services offered. However, if you choose not to provide us with your telephone number or e-mail address, this shall not prevent the formation of a contractual relationship or the provision of real estate services, but our mutual communication will not be as effective as if you had provided them to us;
- (v) All your personal data will be stored in our internal systems depending on your needs and may be disclosed, to the extent necessary to fulfil our objectives, to third parties, e.g., to a solicitor/lawyer to prepare and assess contractual documentation or to another real estate agency representing the interests of the other party in a business relationship.
- (vi) If we process your personal data also based on your consent, you have the right to withdraw your consent to processing your personal data at any time. Withdrawal of consent shall not affect the lawfulness of the personal data processing based on consent given prior to its withdrawal. You may withdraw your consent in the same way it was given, i.e., in writing.

I. **Other rights of the Data Subject**

(i) Right of access to personal data (Article 15 of the Regulation)

You have the right to obtain confirmation from us as to whether we are processing your personal data and, if so, to obtain access to that personal data (copies thereof) and additional information to the extent provided for in Article 15 of the Regulation.

In most cases, we will provide copies of your personal data and additional information in written documentary form unless you request a different method. If you request this information by electronic means, it will be provided to you electronically where technically possible.

(ii) Right to rectification of personal data (Article 16 of the Regulation)

We adopt reasonable measures to ensure that the information we hold about you is accurate, complete and up to date. However, you have the right to request the rectification of inaccurate personal data without undue delay or to have your personal data completed if it is inaccurate, incomplete or out of date.

Please note that you are obliged to provide us only with personal data that is complete and correct and that you are responsible for the inaccuracy of the personal data you have provided to us.

(iii) Right to erasure of personal data (right to be forgotten) (Article 17 of the Regulation)

You have the right to request the erasure of your personal data without undue delay after exercising this right, for example, if your personal data is no longer necessary for the purpose for which we obtained or processed it, if you object to the processing of your personal data under Article 21 Section 1 of the Regulation, or if your personal data is being processed contrary to the law. However, this right of yours must be assessed in light of all relevant circumstances. For example, we may have certain legal and regulatory obligations, which means we may not be able to comply with your request.

(iv) Right to restrict the processing of personal data (Article 18 of the Regulation)

In cases provided for by law, you have the right to request us to stop processing your personal data, e.g. if you object to the accuracy of the personal data we hold about you (but only for a period allowing us to verify the accuracy of your personal data), if you object to the processing of your personal data by automated decision-making or if the processing of your personal data is contrary to the law and you object to the erasure of your personal data and instead request a restriction on its use, or if you object to the erasure of your personal data that we as the Controller no longer need and wish to erase but that you need, for example, for the purposes of legal proceedings.

(v) Right to personal data portability (Article 20 of the Regulation)

You have the right to obtain from us your personal data that you have previously provided to us in a structured, commonly used and machine-readable format and you have the right to request that we transfer your personal data to another Controller, subject to the fulfilment of the legal conditions; exercising this right shall be without prejudice to your right to the erasure of your personal data.

However, the right to portability applies only to personal data that we have obtained from you under your consent or under the contract to which you are a party.

(vi) Right to object to the processing of personal data (Article 21 of the Regulation)

If the processing of your personal data is based on our legitimate lawful interest, you have the right to object to the processing of your personal data.

If you object and we do not prove a valid legitimate and justifiable reason for processing your personal data, we will no longer process your personal data for these purposes.

(vii) Right not to be subject to decision-making based solely on automated processing of personal data, including profiling (Article 22 of the Regulation)

There is no automated decision-making or profiling when we process your personal data.

(viii) The right to file a petition for initiation of the personal data protection proceedings (Section 100 of the Act; Articles 77 and 79 of the Regulation)

If you believe that the processing of your personal data is contrary to the law and to the Regulation, you have the right to file a petition for initiation of the personal data protection proceedings with the Office for Personal Data Protection, with the registered seat at Hraničná 12, 820 07 Bratislava, Slovak Republic, BIN: 36 064 220 (hereinafter referred to as the "Office") or to another competent authority, in particular in the Member State of your habitual residence, place of work or place of the alleged infringement.

The petition for initiation of proceedings (hereinafter referred to as the "*petition*") must contain the following:

- a) name, surname, correspondence address and signature of the petitioner,
- b) indication of the person against whom the petition is directed, stating the name, surname, permanent residence or name, registered seat and identification number, if assigned,
- c) the subject of the petition, indicating the rights allegedly infringed by the processing of personal data,
- d) evidence in support of the claims made in the petition,
- e) a copy of the document or other evidence demonstrating the exercise of a right under Part Two of Title Two of this Act or the Regulation, where the Data Subject has exercised such right, or a statement of the reasons of special consideration for the non-exercise of the right in question if the Data Subject has filed the petition.

A form of the petition for initiation of proceedings before the Office is published on the Office's website.

Without prejudice to your right to seek the protection of your rights by filing a petition for initiation of proceedings before the Office, you also have the right to pursue your rights before a court of competent jurisdiction in the Slovak Republic if you believe that your rights under the Regulation have been infringed as a result of the processing of your personal data contrary to the Regulation.

This document enters into force on 25 May 2018